



Office use only
Application No.
申請編號

Secondary School Places Allocation (SSPA) 中學學位分配

Application for Secondary 1 (S1) Discretionary Place (DP) 2023/2024 年度中一自行分配學位申請表

Name of Applicant (Surname 姓) (Given name 名)

申請人姓名: (In English) (中文)

Date of Birth (D 日) (M 月) (Y 年) Place of Birth 出生地點:

出生日期: (D 日) (M 月) (Y 年) 出生地點:

HKID Card No. Contact No. Religion

身份証號碼: 聯絡電話: 宗教:

Student Reference No. Application No.

教育局之學生編號: 教育局之申請編號:

Residential Address (Flat) (Floor) (Block/House)

地址 (中文) (區) (道街) (大廈/屋苑) (座樓) (層) (室)

香港/九龍/新界 (區) (道街) (大廈/屋苑) (座樓) (層) (室)

Parent/Guardian Relationship Occupation Qualification Daytime Contact No.

家長/監護人: (Mr/Ms/Ms/Ms) 關係: 職業: 學歷: 日間聯絡電話:

Parent/Guardian Relationship Occupation Qualification Daytime Contact No.

家長/監護人: (Mr/Ms/Ms/Ms) 關係: 職業: 學歷: 日間聯絡電話:

E-mail Address (Tick as appropriate in 適用之空格加別) (可供接收 WhatsApp 訊息)

家長電郵地址:

Table (A) Primary School(s) Attending / Attended (in last 2 years) 現就讀/曾入讀之學校(過去兩年內)

Table (B) Academic Performance, Conduct & Diligence Performance 學業操行及考勤

(C) Services / Duties from P4 to P6 (Maximum 4 entries) 小四至小六校內/外服務及表現 (最多4項)				
Year / Class 年份 / 級別	Services / Duties 校內/外服務	Internal 校內#	External 校外#	
1.				
2.				
3.				
4.				

(D) Achievement / Awards Obtained in Academic, Music, Sports, Visual Arts, Public Performances (Maximum 4 entries) 學生就讀小四至小六期間在學術、音樂、體育、視覺藝術及表演方面獲得之獎項 (最多4項)				
Year / Class 年份 / 級別	Level of Achievement 獲頒級別 / Awards 獎項	Organization 頒發機構	Internal 校內#	External 校外#
1.				
2.				
3.				
4.				

Please tick the appropriate. 請剔出適用者

(E) Relative(s) Attending/Attended St. Joseph's Anglo-Chinese School 現在/曾經就讀於本校之家屬				
Name 姓名	Relationship 關係	Class attended 曾就讀班別	Class Attending 現就讀班別	Year 年度
1.		F.	F.	/
2.		F.	F.	/

(F) Parish to Which You Belong (For Catholic only) [District] 所屬堂區(供天主教教友填寫)[地區]		(G) Language Ability 語言能力 (Please circle 3(Excellent), 2(Good), 1(Fair). 請圈出3(優)、2(良)、1(可))											
[]		中文 Chinese	英文 English			廣東話 Cantonese			普通話 Putonghua			其他 (請列明): Others (please specify)	
1.	[]	Spoken 說話		3	2	1	3	2	1	3	2	1	1.
2.	[]	Written 書寫	3	2	1	3	2	1					2.

Please read the 'Notes on Application' carefully prior to application. 遞交申請前請細閱申請須知。

I, _____, understand, on behalf of the applicant, that if false information is supplied or to conceal any information for the school, the application will be rendered null and void. 本人 _____ 明白倘若有虛報或隱瞞事實,本申請則作廢論。

Parent/Guardian's Signature 家長/監護人簽署: _____ Date 日期: _____ . 20

Please provide the following information for the notification by mail and phone on 31/3/2023 (Fri).
[All applicants who are successful in receiving a discretionary place will be notified.]
必須提供下列資料,於31/3/2023(星期五)以郵件及電話通知之用。
[獲本校取錄之申請者方接獲通知]



Correspondence Address 郵寄地址	Application No. 申請編號:	Local Daytime Contact 本地日間聯絡 (上午9:00 am- 下午3:00 pm)	Application No. 申請編號:
Applicant's Name 申請者姓名: _____	[Office use only]	Applicant's Name 申請者姓名: (Eng) _____ (中)	[Office use only]
Address (Eng/中) 地址: _____		Parent/Guardian's Name 家長/監護人姓名: (1) (Mr先生/Ms女士)	
		Contact No. 電話: _____	
		Parent/Guardian's Name 家長/監護人姓名: (2) (Mr先生/Ms女士)	
		Contact No. 電話: _____	

1. The number of S1 Discretionary Places available is 40.
2. Ways to obtain the application form:
 - a) collect the application form in person or
 - b) download the application form from St. Joseph's Anglo-Chinese School website (<http://www.sjacs.edu.hk>).
3.
 - a) All applications must be submitted to **46 New Clear Water Bay Road, Kowloon in person by the parent/guardian.**
 - b) The DP application period for this allocation cycle is between **03 (Tue) – 17 (Tue) / 01 / 2023.**
 - c) Applications must be submitted by **4:00 pm** on **17 / 01 / 2023 (Tue).**

Office Hours :	Monday – Friday	Saturday
	8:30 am – 4:00 pm	9:15 am – 12:30 pm
Lunch Time :	12:00 – 1:15 pm	

4. The following documents are to be submitted together with the application form in person by the parent/guardian:
 - a) the **original copy and photocopy of the applicant's HKID Card;**
 - b) the **original copies and one set of photocopies of P.5 to P.6 Report Cards** (Award Certificates are optional);
 - c) the **3 parts intact** of the “EDB SSPA S1 DP Application Form” and
 - d) **a stamped addressed envelope (9" x 4").**
 - e) Please note that recommendation letters from primary schools are NOT required.
5. Applicants would be invited to attend an interview to be held on **04 / 03 / 2023 (Sat).** Applicants will receive a notification letter by February 2023. Please visit the school website for up-to-date information about the interview.

6. Admission Criteria & Weighting:

a) Academic Achievement	50%	c) Relations with School and Other Performance	10%
b) Performance in Interview	40%	d) Good conduct	

7. Each student may apply to **not more than two** participating secondary schools listed in the ‘Handbook for Application for Secondary 1 Discretionary Places’. Otherwise, all rights to ‘Discretionary Place’ (hereafter ‘DP’) will be **forfeited.**
8. All submitted applications and copies of documents will be handled with **strict confidentiality.** They **cannot be cancelled or retrieved** regardless of the application result. An application **will NOT be processed if:**
 - a) **it is submitted by mail,**
 - b) **the submitted EDB application form has been amended, is damaged or incomplete** or
 - c) **the submitted EDB application form is photocopied.**
9. All applicants who are successful in receiving a discretionary place will be informed of the result on **31 / 03 / 2023 (Fri)** by mail and phone (**9:00 am – 3:00 pm.**) Please note that we do not accept telephone enquiries about the result.

~ Please submit the ‘Application for SSPA S1 DP’ only and keep the ‘Notes on Application’ for reference. ~

1. 可供申請學位數目為 40 位。
2. 索取申請表格：
 - a) 可親臨本校索取
 - b) 從本校網頁下載 (<http://www.sjacs.edu.hk>)
3.
 - a) 所有申請手續必須由家長/監護人親臨 本校 九龍新清水灣道 46 號 辦理。
 - b) 申請日期為 03 (星期二) 至 17 (星期二) / 01 / 2023。
 - c) 截止申請日期為 17 / 01 / 2023 (星期二) 下午 4:00。

辦公時間：	一 - 五	六
	上午 8:30 - 下午 4:00	上午 9:15 - 下午 12:30
午膳時間：	下午 12:00 - 1:15	

4. 家長/監護人須攜來以下文件親身遞交申請表：
 - a) 申請者之身份証正本(作核對之用)及副本乙份；
 - b) 小五至小六之成績表正本(作核對之用)及副本乙份(申請人可自行決定是否附上獎狀及證書)；
 - c) 完整的三個相聯部份之「教育局中學學位分配中一自行分配學位申請表」 及
 - d) 貼上郵票並寫上申請人通訊地址之回郵信封乙個(9"×4")。
 - e) 毋須提交小學推薦信。
5. 面試將於 04 / 03 / 2023 (星期六) 進行，本校將於 2023 年 2 月發信/電郵通知申請者面試時間，請密切留意本校網頁有關面試的最新資訊。

6. 收生準則：

a) 學業成績	50%	c) 與本校聯繫及其他表現	10%
b) 面試表現	40%	d) 操行良好	

7. 每名學生可向不多於兩所列載於《申請中一自行分配學位手冊》內的中學申請，否則，其獲得自行分配學位資格將被取消。
8. 遞交的申請表及證明文件副本只作申請用途，資料絕對保密。無論學生被取錄與否，所有文件副本一經遞交，將不獲撤回或取消。恕不辦理下列申請：
 - a) 郵寄申請；
 - b) 交來之教育局申請表經塗改、有損毀或不完整 或
 - c) 教育局申請表影印本。
9. 獲本校取錄之申請者將於 31 / 03 / 2023 (星期五) 接獲本校郵件及電話(上午 9:00 - 下午 3:00) 通知，恕不接受任何電話查詢，家長毋須致電本校。

~ 只須遞交「中一自行分配學位申請表」，請保留本頁「申請須知」作參考之用 ~