



Office use only
Application No.
申請編號

Secondary School Places Allocation (SSPA) 中學學位分配

Application for Secondary 1 (S1) Discretionary Place (DP) 2024/2025 年度中一自行分配學位申請表

Name of Applicant (Surname 姓) (Given name 名)

申請人姓名: (In English) (中文)

Date of Birth (D 日) (M 月) (Y 年) Place of Birth 出生地點:

出生日期: (D 日) (M 月) (Y 年) 出生地點:

HKID Card No. 1 2 3 4 5 6 7 8 () Contact No. 聯絡電話: Religion 宗教:

Student Reference No. 1 2 3 4 5 6 7 8 Application No. 1 2 3 4 5 6 7 8 9 10 教育局之申請編號:

Residential Address (In English) (Flat) (Floor) (Block/House) (Building/Estate) (Road) (District) HK/KLN/NT

住址: (中文) 香港九龍/新界 (區) (道/街) (大廈/屋苑) (座樓) (層) (室)

Parent/Guardian Relationship Occupation Qualification (大專或以上) (中學) (小學) Daytime Contact No. 家長/監護人: (Mr/Ms/Ms) 關係: 職業: 學歷: (其他: (Tick as appropriate 在適用之空格加劃) (可供接收 WhatsApp 訊息)

E-mail Address 家長電郵地址: @ .

(A) Primary School(s) Attending /Attended (in last 2 years) 現就讀/曾入讀之學校(過去兩年內)

Table with 4 columns: Name of School, Period Attending/Attended, Grade Attending/Attended, Best Rank (if applicable)

(B) Academic Performance, Conduct & Diligence Performance 學業操行及考勤

Table with 5 columns: Subject, Result, Learning Language, P5 P6 Performance, Office use only

* Please mark the overall grades. If only grades for individual components are available, please mark the grades of Composition for Chinese Language & Reading for English Language.

Table with 5 columns: Conduct & Diligence, P5 P6 Performance, Office use only

(C) Services / Duties from P4 to P6 (Maximum 4 entries) 小四至小六校內/外服務及表現 (最多 4 項)			
Year / Class 年份 / 級別	Services / Duties 校內/外服務	Internal 校內#	External 校外#
1.			
2.			
3.			
4.			

(D) Achievement / Awards Obtained in Academic, Music, Sports, Visual Arts, Public Performances (Maximum 4 entries) 學生就讀小四至小六期間在學術、音樂、體育、視覺藝術及表演方面獲得之獎項 (最多 4 項)				
Year / Class 年份 / 級別	Level of Achievement 獲頒級別 / Awards 獎項	Organization 頒發機構	Internal 校內#	External 校外#
1.				
2.				
3.				
4.				

Please tick the appropriate. 請剔出適用者

(E) Relative(s) Attending/Attended St. Joseph's Anglo-Chinese School 現在/曾經就讀於本校之家屬				
Name 姓名	Relationship 關係	Class attended 曾就讀班別	Class Attending 現就讀班別	Year 年度
1.		E	E	/
2.		E	E	/

(F) Parish to Which You Belong (For Catholic only) [District] 所屬堂區(供天主教教友填寫)[地區]		(G) Language Ability 語言能力					
[]		(Please circle 3(Excellent), 2(Good), 1(Fair). 請圈出 3 (優)、2 (良)、1 (可))					
		中文 Chinese	英文 English	廣東話 Cantonese	普通話 Putonghua	其他 (請列明): Others (please specify)	
1.	[]		3 2 1	3 2 1	3 2 1	1.	
2.	[]	Spoken 說話				1.	
3.	[]	Written 書寫	3 2 1	3 2 1		2.	

Please read the 'Notes on Application' carefully prior to application. 遞交申請前請細閱申請須知。

I, _____, understand, on behalf of the applicant, that if false information is supplied or to conceal any information for the school, the application will be rendered null and void. 本人 _____ 明白倘若有虛報或隱瞞事實，本申請則作廢論。

Parent/Guardian's Signature 家長/監護人簽署: _____ Date 日期: _____ . 20____

Please provide the following information for receiving the notification by mail and phone call on 27/03/2024 (Wed). [All applicants who are successful in receiving a discretionary place will be notified.]

必須提供下列資料，作為 27/3/2024 (星期三) 接收郵件及電話通知之用。 [獲本校取錄之申請者方接獲通知]



Correspondence Address 郵寄地址	Application No. 申請編號:	Local Daytime Contact 本地日間聯絡 (上午 9:00 am - 下午 3:00 pm)	Application No. 申請編號:
Applicant's Name 申請者姓名: _____	[Office use only]	Applicant's Name 申請者姓名: (Eng) _____ (中) _____	[Office use only]
Address: (Eng/中) _____		Parent/Guardian's Name 家長/監護人姓名: (1) (Mr 先生/Ms 女士) _____	
Address: _____		Contact No. 電話: _____	
		Parent/Guardian's Name 家長/監護人姓名: (2) (Mr 先生/Ms 女士) _____	
		Contact No. 電話: _____	

1. The number of S1 Discretionary Places available is 40.
2. Ways to obtain the application form:
 - a) collect the application form in person or
 - b) download the application form from St. Joseph's Anglo-Chinese School website (<http://www.sjacs.edu.hk>).
3.
 - a) All applications must be submitted to 46 New Clear Water Bay Road, Kowloon in person by the parent/guardian.
 - b) The DP application period for this allocation cycle is between **2 (Tue) – 16 (Tue) Jan 2024.**
 - c) Applications must be submitted by **3:45 pm on 16 Jan 2024 (Tue).**

Office Hours :	Monday – Friday	Saturday
	8:30 am – 3:45 pm	9:15 am – 12:30 pm
Lunch Time :	12:00 – 1:15 pm	

4. The following documents are to be submitted together with the application form in person by the parent/guardian:
 - a) the **original copy and photocopy of the applicant's HKID Card;**
 - b) the **original copies and one set of photocopies of P.5 to P.6 Report Cards** (Award Certificates are optional);
 - c) the **3 parts intact** of the “**EDB SSPA S1 DP Application Form**” and
 - d) **a stamped addressed envelope (9" x 4").**
 - e) Please note that recommendation letters from primary schools are NOT required.
5. Applicants would be invited to attend an interview to be held on **24 Feb 2024 (Sat).** Interviews will be arranged for all applicants. A notification letter or email will be sent to each applicant by early February 2024. Please visit the school website for up-to-date information about the interview.

6. Admission Criteria & Weighting:

a) School Results	50%	c) Relations with School and Other Performance	10%
b) Performance in Interview	40%	d) Excellent & good conduct	

7. Each student may apply to **not more than two** participating secondary schools listed in the ‘Handbook for Application for Secondary 1 Discretionary Places’. Otherwise, all rights to ‘Discretionary Place’ (hereafter ‘DP’) will be **forfeited.**
8. All submitted applications and copies of documents will be handled with **strict confidentiality.** They **cannot be cancelled or retrieved** regardless of the application result. An application **will NOT be processed if:**
 - a) **it is submitted by mail,**
 - b) **the submitted EDB application form has been amended, is damaged or incomplete** or
 - c) **the submitted EDB application form is photocopied.**
9. All applicants who are successful in receiving a discretionary place will be informed of the result on **27 Mar 2024 (Wed)** by mail and phone (**9:00 am – 2:00 pm.**). Please note that we do not accept telephone enquiries about the result.

- Please submit the ‘Application for SSPA S1 DP’ only and keep the ‘Notes on Application’ for reference. -

1. 可供申請學位數目為 40 位。
2. 索取申請表格：
 - a) 可親臨本校索取
 - b) 從本校網頁下載 (<http://www.sjacs.edu.hk>)
3.
 - a) 所有申請手續必須由家長/監護人親臨 本校 九龍新清水灣道 46 號 辦理。
 - b) 申請日期為 2024 年 1 月 2 日(星期二) – 16 日(星期二)。
 - c) 截止申請日期為 2024 年 1 月 16 (星期二) 下午 3:45。

辦公時間：	一 – 五	六
	上午 8:30 – 下午 3:45	上午 9:15 – 下午 12:30
午膳時間：	下午 12:00 – 1:15	

4. 家長/監護人須攜來以下文件親身遞交申請表：
 - a) 申請者之身份証正本(作核對之用)及副本乙份；
 - b) 小五至小六之成績表正本(作核對之用)及副本乙份(申請人可自行決定是否附上獎狀及證書)；
 - c) 完整的三個相聯部份之「教育局中學學位分配中一自行分配學位申請表」 及
 - d) 貼上郵票並寫上申請人通訊地址之回郵信封乙個(9"×4")。
 - e) 毋須提交小學推薦信。
5. 面試將於 2024 年 2 月 24 日(星期六) 進行，本校將為所有申請者安排面試，並於 2024 年 2 月初發信或電郵通知申請者面試時間，請密切留意本校網頁有關面試的最新資訊。
6. 收生準則：

a) 學業成績	50%	c) 與本校聯繫及其他表現	10%
b) 面試表現	40%	d) 品行優良	
7. 每名學生可向不多於兩所列載於《申請中一自行分配學位手冊》內的中學申請，否則，其獲得自行分配學位資格將被取消。
8. 遞交的申請表及證明文件副本只作申請用途，資料絕對保密。無論學生被取錄與否，所有文件副本一經遞交，將不獲撤回或取消。恕不辦理下列申請：
 - a) 郵寄申請；
 - b) 交來之教育局申請表經塗改、有損毀或不完整 或
 - c) 教育局申請表影印本。
9. 獲本校取錄之申請者將於 2024 年 3 月 27 日(星期三) 接獲本校郵件及電話(上午 9:00 – 下午 2:00) 通知，恕不接受任何電話查詢，家長毋須致電本校。

~ 只須遞交「中一自行分配學位申請表」，請保留本頁「申請須知」作參考之用 ~