

St. Joseph's Anglo-Chinese School

Annual Plan 2022/2023

Domain: School Administration

Major concern: Enhancing the effectiveness of professional training, optimising organisation structure and strengthening administrative leadership

| Objective | Strategy | Core values of Catholic Education | Ten Values and Attitudes | Schedule | Success criteria/Students' Performance | Method of Evaluation | Staff-in-charge/ Committee-in-charge |
|---|---|--|--------------------------|------------|--|---|--|
| Enhancing effectiveness of professional development | <p>Enhancing the effectiveness of professional development by providing information according to teachers' reflection on professional development needs and preferences, introducing external training resources, joining conferences, workshops, meetings and experience sharing sessions offered by school-based support services</p> <p>Providing new teachers with comprehensive professional guidance and support, and devising CPD plans for them by implementing the New Teacher Induction Programme in view of the increased number of new teachers</p> | <p>Truth (pursuit of reason)</p> <p>Family (respecting everyone's needs)</p> | --- | Whole year | Not less than 80% of teaching staff identify with the arrangement of professional development programmes | <p>Questionnaire survey (Staff Development Committee)</p> <p>Questionnaire survey for stakeholders</p> | <p>Principal</p> <p>Vice Principals</p> <p>School Executive Officer</p> <p>Staff Development Committee</p> |
| Strengthening professional development for 'work echelon' | Streamlining the organisational structure of the School Administration Committee, opening more administrative posts for the enhanced professional development of 'work echelon' for strengthened administrative leadership, and enhancing administrative effectiveness by utilising information technology | <p>Truth (pursuit of reason)</p> <p>Justice (treating others fairly)</p> | --- | Whole year | Not less than 80% of teachers identify with the arrangement | <p>i. Questionnaire survey (Staff Development Committee)</p> <p>ii. Principal's year-end meetings with teachers</p> | <p>Principal</p> <p>Vice Principals</p> <p>School Executive Officer</p> <p>Staff Development Committee</p> |

St. Joseph's Anglo-Chinese School

Annual Plan 2022/2023

Domain: Teaching & Learning

Major Concern: Promoting academic value-addedness, perfecting curriculum design and developing distinctive features of innovation and technology

| Objective | Strategy | Core values of Catholic Education | Ten Values and Attitudes | Schedule | Success criteria/Students' Performance | Method of Evaluation | Staff-in-charge/ Committee-in-charge |
|-------------------------------------|--|-----------------------------------|--|------------|---|---|---|
| Improving HKDSE results of students | 1. Helping students set appropriate value-addedness goals by utilising statistical date from the Early Warning System and the tracking of students' performance | | | | | | |
| | 1.1 Enhancing students' performance in HKDSE and raising the percentage of admission to local tertiary institutions by analysing statistical data from the Early Warning System and performance tracking, and helping senior form students set appropriate value-addedness goals | Truth (human reason's capacity) | Care for others Responsibility Commitment Diligence | Whole year | i. Teachers of target ability groups comment positively on students' academic performance ii. Not less than 60% of F.6 students are admitted to local tertiary institutions | i. Teachers' observation ii. Questionnaire survey for stakeholders (teachers) iii. HKDSE results iv. Statistical date from the Early Warning System and the tracking of students' performance | Vice Principal (Teaching and Learning) Assistant Vice Principal (Teaching and Learning) Early Warning System (i/c) Subject panel chairpersons and teachers |
| | 1.2 Continuing to strive for improved HKDSE results by optimising the current curriculum, teaching resource platforms and professional training for teachers | Truth (human reason's capacity) | --- | Whole year | i. A 10% increment in the percentage of F.6 students attaining 33222 ii. Not less than 80% of teachers agree that the teaching resource platforms help improve teaching iii. Teachers of different subjects undertake at least 8 hours of subject-based professional training | i. Minutes of panel meetings/co-prep meetings ii. HKDSE results iii. Teachers' CPD record (subject panel chairpersons and Staff Development Committee) iv. Questionnaire survey (Academic Committee) | Vice Principal (Teaching and Learning) Panel chairpersons and teachers of related subjects Academic Committee Staff Development Committee |

St. Joseph's Anglo-Chinese School
Annual Plan 2022/2023

| Objective | Strategy | Core values of Catholic Education | Ten Values and Attitudes | Schedule | Success criteria/Students' Performance | Method of Evaluation | Staff-in-charge/ Committee-in-charge |
|--|---|---|--|------------|---|--|---|
| Enriching language environment and optimising curriculum | 2. Supporting students to raise their ability of language use and develop life skills through school-based courses | | | | | | |
| | 2.1 Boosting students' confidence in learning languages through flexible grouping, after-school support, sharing of writing and reading, and enhancement and remedial classes | Love (love God and love one's neighbours as brothers and sisters) | Care for others Responsibility Commitment Diligence | Whole year | i. Not less than 70% of teachers involved respond positively to the measures and their arrangements ii. Not less than 70% of students involved respond positively to the measures and their arrangements iii. An increased percentage of stakeholders respond positively to questions about reading-related activities in questionnaire survey for stakeholders in comparison to the statistics last year | i. Minutes of English panel meetings ii. Minutes of Chinese panel meetings iii. Questionnaire survey (Whole-school Reading Scheme Committee) iv. Questionnaire survey (EMI Support Programme, Curriculum Development Committee) v. Questionnaire survey for stakeholders | English Panel Chairperson, Chinese Panel Chairperson and subject teachers Whole-school Reading Scheme Committee Curriculum Development Committee (EMI Support Programme) Self-evaluation Committee |
| | 2.2 Catering for students' diversity and interest, yielding better HKDSE results and boosting students' interest in learning by arranging for F.5 students with only two elective subjects to join Applied Learning courses on language and life skills | Truth (human reason's capacity) | Responsibility Commitment | Whole year | i. Not less than 70% of F.5 students involved agree that the Applied Learning courses on language and life skills helps them better prepare for HKDSE and raise their interest in learning iv. Teachers-in-charge respond positively to the courses | i. Minutes of English panel meetings ii. Observation of teachers-in-charge of the school-based Applied Learning Courses on language and life skills vi. Questionnaire survey (Academic Committee) | Vice Principal (Teaching and Learning) Teachers-in-charge of the school-based Applied Learning Courses Academic Committee Curriculum Development Committee |

St. Joseph's Anglo-Chinese School
Annual Plan 2022/2023

| Objective | Strategy | Core values of Catholic Education | Ten Values and Attitudes | Schedule | Success criteria/Students' Performance | Method of Evaluation | Staff-in-charge/ Committee-in-charge |
|--|--|-----------------------------------|-----------------------------------|------------|---|--|--|
| Developing students' innovativeness and technological skills | 3. Developing students' innovativeness and technological skills and self-learning capacity by utilising technology and e-learning resources in and outside of school and through school anniversary STREAM activities | | | | | | |
| | 3.1 Different subjects recommending electronic applications, platforms or learning materials to students, facilitating interactive lessons, expanding students' self-learning capacity and bolstering their information literacy | Truth (human reason's capacity) | Empathy | Whole year | <ul style="list-style-type: none"> i. Different subjects comment on the recommended apps, platforms or learning materials positively ii. Different subjects comment on the effectiveness of recommended apps, platforms or learning materials in bolstering students' information literacy positively iii. Not less than 70% of teachers join at least one course, workshop, training or sharing session related to e-learning iv. Not less than 70% of teachers agree that students' information literacy has been bolstered | <ul style="list-style-type: none"> i. Schemes of work/minutes of panel or co-prep meetings of different subjects ii. Questionnaire survey (Staff Development Committee) iii. Questionnaire survey for teachers and students (Academic Committee) iv. Teachers' observation | <ul style="list-style-type: none"> Subject panel chairpersons and teachers Staff Development Committee Academic Committee |
| | 3.2 Nurturing inquiry, innovativeness and entrepreneurial spirit among students through school anniversary STREAM activities | Truth (human reason's capacity) | Respect for others Empathy | Whole year | Not less than 70% of students respond positively to school anniversary STREAM activities | Questionnaire survey on school anniversary STREAM activities | <ul style="list-style-type: none"> 65th Anniversary Steering Committee STREAM Education Committee |

| | | | | | | | |
|--|---|---------------------------------|------------------------------|------------|---|--|---|
| | 3.3 Enhancing interactive learning by optimising 'BYOD' in F.1-3 and monitoring students' learning progress with the help of digital data from apps or learning platforms | Truth (human reason's capacity) | Responsibility Commitment | Whole year | Not less than 70% of F.1-3 teachers respond positively to the effectiveness of the BYOD policy in enhancing interactive learning and monitoring students' learning progress with the help of digital data from apps or learning platforms | <ul style="list-style-type: none"> i. Minutes of panel meetings of different subjects ii. Questionnaire survey for teachers (Academic Committee) | <p>Panel chairpersons and teachers of different subjects in F.1-3</p> <p>Academic Committee</p> |
|--|---|---------------------------------|------------------------------|------------|---|--|---|

St. Joseph's Anglo-Chinese School

Annual Plan 2022/2023

Domain: Student Development

Major concern: Cultivating a positive mindset, cultivating good citizenship and showcasing talents of students

| Objective | Strategy | Core values of Catholic Education | Ten Values and Attitudes | Schedule | Success criteria/Students' Performance | Method of Evaluation | Staff-in-charge/ Committee-in-charge |
|---|---|---|--|------------|--|--|--|
| Deepening spiritual education and fostering positive values | 1. Developing students' spiritual literacy and helping them cope with test anxiety by expanding spiritual cultivation among junior form students | Life (positive life and tribulations and adversities are to be faced with serenity and hope) | Perseverance Love and care Empathy | Whole year | i. Not less than 70% of students agree that the learning activities help them improve their spiritual literacy, including their awareness, focus, ability to manage emotions and ability to work under pressure ii. Not less than 70% of students agree that the learning activities help them cope with test anxiety iii. Not less than 70% of students agree that the learning activities help them reflect on life, discern direction for their future and boost intrinsic motivation | i. Questionnaire survey (Religious and Moral Education Committee) ii. Teachers' observation and follow-up records | Religious & Moral Education Committee Careers & Further Studies Committee |
| | 2. Strengthening religious lessons in junior forms with the aid of external resources, implementing spiritual education with 'self', 'love' and 'life' as lesson themes to tie in with the theme of life planning and boosting intrinsic motivation | Love (care for others) | | | | | |
| | 3. Fostering students' positive values of perseverance, love and care and empathy through service learning, life education lessons, P.A.T.H.S. to Adulthood and assembly sessions | Love (humble service) Life (positive life and tribulations and adversities are to be faced with serenity and hope) | Perseverance Love and care Empathy | Whole year | i. Not less than 90% of students participate in service learning ii. Not less than 70% of students agree that the learning activities help foster the positive values of perseverance, love and care, empathy | i. Questionnaire survey ii. Reviewing statistics of students' participation in service learning iii. Teachers' observation and follow-up records | Religious & Moral Education Committee Guidance & Students Growth Committee Form teachers |

| | | | | | | | |
|--|--|---|---|-------------------|--|---|---|
| | <p>4. Training student spiritual ambassadors with the aid of external resources, assigning them to help lead activities with the knowledge and theories they have learnt in the training</p> <p>5. Strengthening peer support and enhancing junior-senior form communication by training student ambassadors</p> | <p>Love (care for others)</p> <p>Justice (shouldering responsibilities)</p> <p>Family (respecting everyone's needs)</p> | <p>Perseverance</p> <p>Love and care</p> <p>Sense of responsibility</p> <p>Commitment</p> | <p>Whole year</p> | <p>Not less than 70% of participating students agree that the activity help foster positive values, strengthen peer support and enhance junior-senior form communication</p> | <p>i. Questionnaire survey (Religious & Moral Education Committee)</p> <p>ii. Teachers' observation and follow-up records</p> | <p>Religious & Moral Education Committee</p> <p>Guidance & Students Growth Team</p> |
|--|--|---|---|-------------------|--|---|---|

St. Joseph's Anglo-Chinese School
Annual Plan 2022/2023

| Objective | Strategy | Core values of Catholic Education | Ten Values and Attitudes | Schedule | Success criteria/Students' Performance | Method of Evaluation | Staff-in-charge/ Committee-in-charge |
|--|--|---|--|------------|--|---|---|
| Maintaining self-discipline, raising awareness of compliance to rules and cultivating good citizenship | <ol style="list-style-type: none"> 1. Improving students' self-discipline and awareness of compliance to rules, cultivating students' positive values in mutual respect and integrity through organising talks, form teacher periods, uniform teams 2. Encouraging students to take up responsibilities in various school committees and clubs such as the four houses, Student Association, Prefect Board and ECA clubs, in order to nurture good citizenship | <p>Truth (integrity, distinguishing right from wrong and good from evil)</p> <p>Justice (shouldering responsibilities, respecting fairness and peace)</p> | <p>Respect for others</p> <p>Compliance to laws</p> <p>Integrity</p> <p>Commitment</p> <p>Sense of responsibility</p> <p>National identity</p> | Whole year | <ol style="list-style-type: none"> i. Not less than 70% of students agree that the activities help improve their self-discipline and raise their awareness of compliance to rules ii. Not less than 70% of students agree that the form teacher periods help foster values of respecting others and integrity in them iii. Not less than 70% of students agree that taking up responsibilities in school committees and clubs help improve their sense of responsibility and inspire them to become good citizens | <ol style="list-style-type: none"> i. Questionnaire survey (Guidance & Students Growth Committee) ii. Teachers' observation and follow-up records | <p>Guidance & Students Growth Team</p> <p>Uniform Teams</p> <p>Prefect Committee</p> <p>Student Association</p> <p>Four House Captains</p> <p>Form Teachers</p> <p>ECA Committee</p> <p>Civic & National Education Committee</p> <p>Religious & Moral Education Committee</p> |

| Objective | Strategy | Core values of Catholic Education | Ten Values and Attitudes | Schedule | Success criteria/Students' Performance | Method of Evaluation | Staff-in-charge/ Committee-in-charge |
|--|---|--|--------------------------------------|------------|---|---|--|
| Expanding students' interest in performing arts and showcasing talents of students | 1. Encouraging students to join the choir and wind band, exposing students to music training earlier and developing their talents in performing | Life (making good use of gifts from God) | Perseverance Empathy Diligence | Whole year | i. Not less than 80% of choir and wind band members agree that the measure helps them develop their talents in performing ii. Not less than 75% of F.2 students agree that courses of performing arts provides them with training opportunities and thus increases their interest in arts | i. Questionnaire survey (Arts Education Committee) ii. Teachers' observation and follow-up records | Arts Education Committee School choir School band Music Panel ECA Committee |
| | 2. Introducing courses of performing arts to students in F.2 such as English drama, Chinese drama, magic, Campus TV and public speaking, offering more opportunities for students to experience performing arts | | | | | | |
| Expanding students' interest in performing arts and showcasing talents of students | 3. Encouraging students to actively participate in a variety of performances and competitions, thus exhibiting their multi-talents | Life (making good use of gifts from God) | Perseverance Empathy | Whole year | i. Not less than 70% of students agree that in-school performances or competitions boost their interests in arts ii. Not less than 70% of students participate in activities related to performing arts (performing/competing /audience) iii. The school organises at least three competitions related to performing arts every year iv. Students are offered at least three opportunities to perform and exhibit their artistic talents in the school hall or amphitheatre every year | i. Questionnaire survey (Arts Education Committee) ii. Activity records | Arts Education Committee Campus TV Visual Arts Panel Music Panel English Panel Mass Programme Committee |
| | 4. Organising a variety of competitions related to performing arts such as singing contests, public speaking and video-making, allowing students to exhibit their individual strengths and creative talents | | | | | | |
| | 5. Organising activities related to performing arts, offering students the opportunity to exhibit their talents in performing in the school hall or amphitheatre | | | | | | |
| | 6. Broadcasting students' book sharing on Campus TV to boost students' interest in reading | | | | | | |
| | 7. Broadcasting programmes about students' performances and competitions on Campus TV to exhibit students' talents | | | | | | |

| | | | | | | | |
|--|--|--|--|--|--|--|--|
| | | | | | <p>v. At least one programme is shown on Campus TV every month to exhibit students' artistic talents</p> <p>vi. At least 70% of students think watching book sharing on Campus TV boosts their interest in reading</p> <p>vii. At least 70% of students watch programmes about students' performances or competitions on Campus TV</p> | | |
|--|--|--|--|--|--|--|--|